

Princeton Public Library Board of Trustees Meeting
Agenda September 30, 2026

The mission of the Princeton Public Library is to enable all citizens of our community to improve their quality of life by providing opportunities for life-long learning and recreational experiences.

Call to order:

A. Consideration of Routine items

- 1. Acceptance of Voucher List, August 18, 2026 to September 30, 2026**
 - **Amazon summary**
- 2. Acceptance of August 2026 Minutes**
- 3. Audit Updates from Finance**

B. Old Business:

1. Matt Wallace is continuing his work on the parking lot. In the fall, Hart Street will be paved. It would be helpful to have the prep work done so we can have the company pave our lot at the same time that Hart Street is being paved. Any projected date for the prep work
2. Matt Wallace will be consulting with Hafer about the sinking pavers on the Main Street lot

C. New Business:

1. Vote on Hiring Library Assistant, beginning Monday, October 5, at 9am. Rate of pay is \$14 per hour.
2. Director is seeking permission to begin looking for a Tech Lab Assistant, full-time.
3. Vote on how many hours worked meet the Full-Time requirements as well as define how many hours constitute Part-Time.
4. Discussion on possible removal of Part-Time limited benefits option.
5. Discussion on vacation time for years 20 through 35 years +
6. Discussion on PTO vs having banks such as sick and personal time.
7. Resolution Phasing Out Charging to the Penny in Desk Transactions
8. Discuss permission for the Director to contact Springs Valley Bank, possibility of moving General Donation Fund to them.
9. Resolution for Use and Tracking of Restricted and Unrestricted Gift Funds
10. Resolution for Acceptance of Donations Restricted to Programming
11. Resolution for Authorization and Acceptance of Unrestricted Donations
12. Resolution for Additional Appropriation for Unrestricted Gift Funds